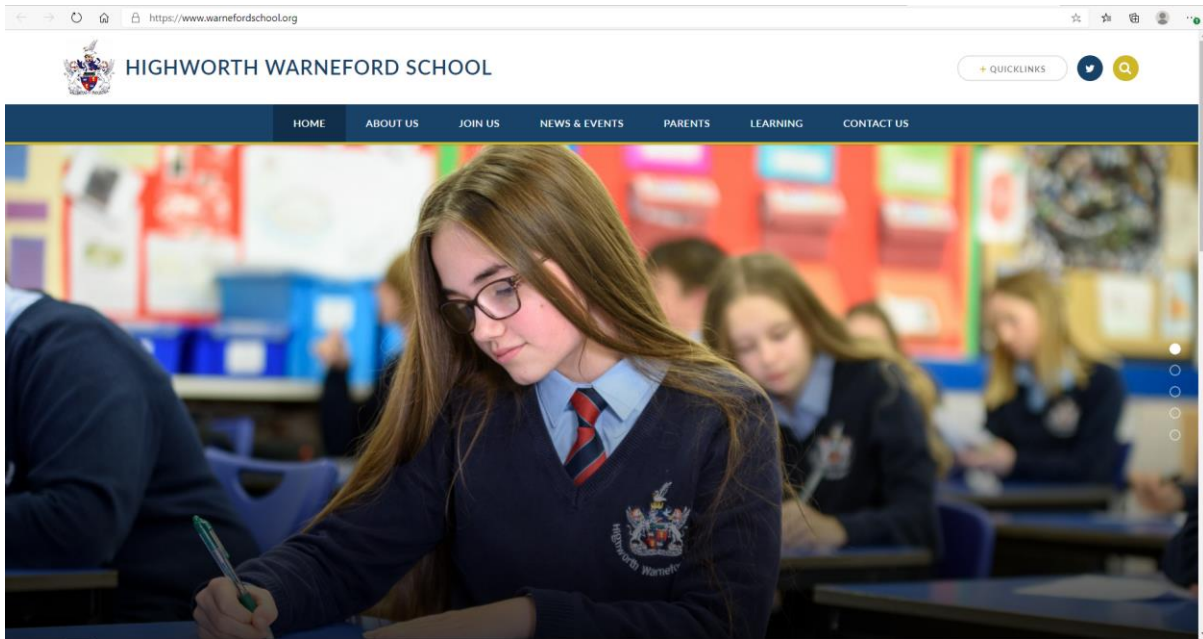


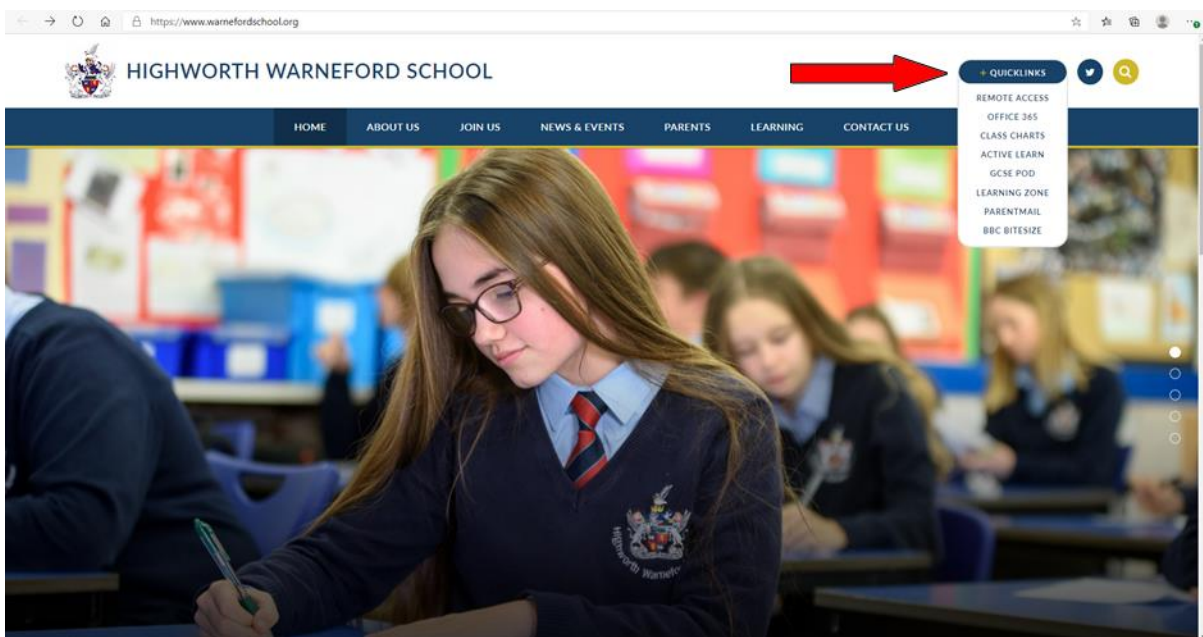
Desktop Client Guide

To remotely connect to the school computer system using a desktop PC/Laptop from home please go to the school website:

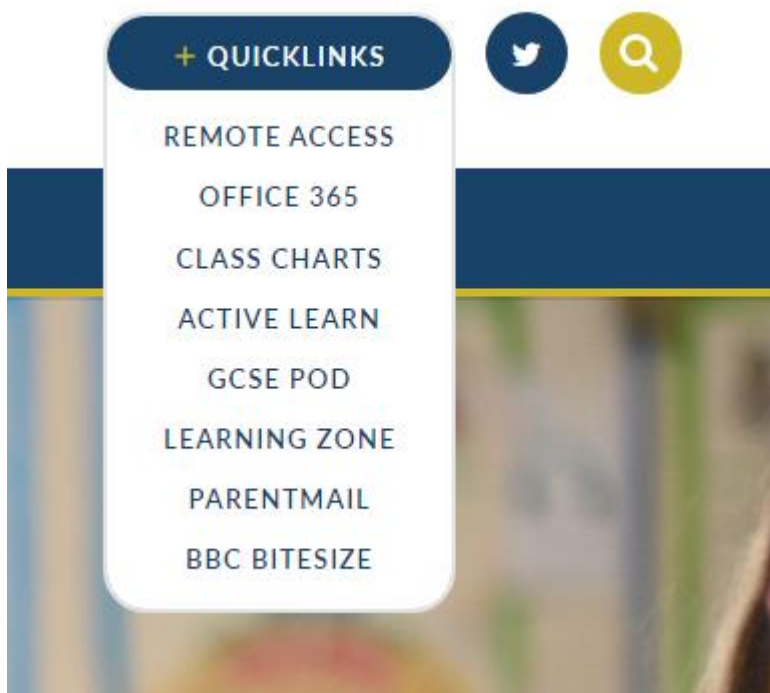
<https://www.warnefordschool.org/>



On the school website click on the 'QUICKLINKS' button located on the top right of the page to display a dropdown list of options.



Select 'REMOTE ACCESS' from the list.



On the remote access page select the link for 'Desktop Client' (see image below).

Remote Access

Remote Desktop Connection details

Use either of the below address if you wish to access the school systems through any device, such as Laptop, PC, Mac, Tablet or Smartphone:

<https://remote.hws.org.uk/RDWeb> (Desktop Client) - Best Performance

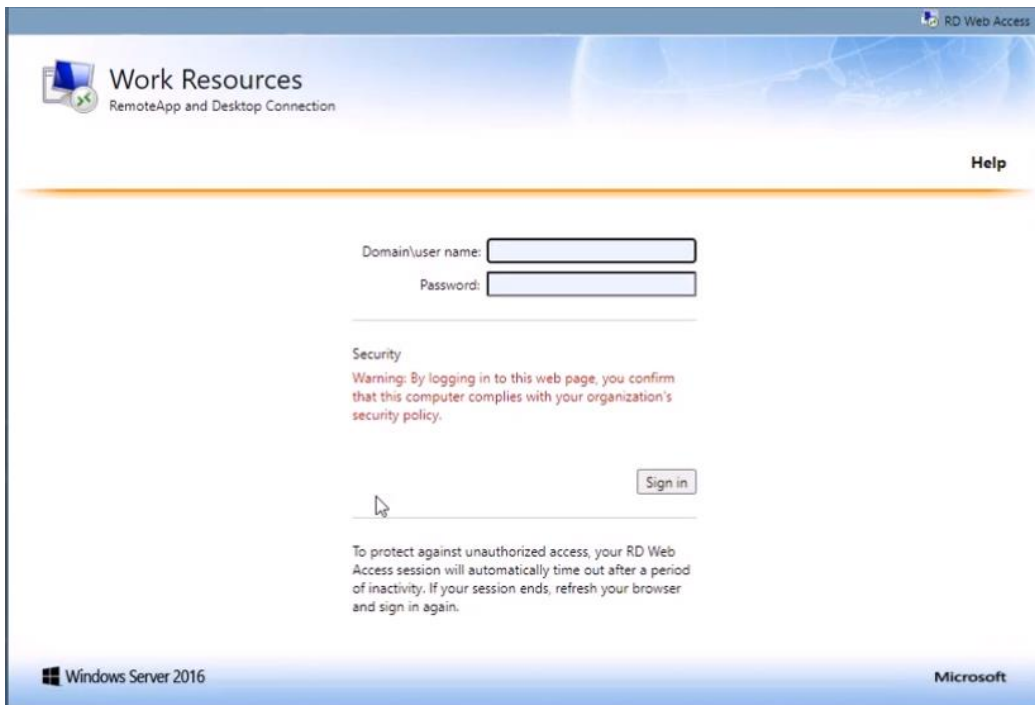


<https://remote.hws.org.uk/RDWeb/webclient/index.html> (Web Version) - Best for Apple & Mobile Devices

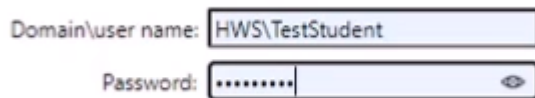
You will be prompted to enter your school computer username and password.

YOU MUST ENTERHWS\in front of your username, e.g. HWS\19JBloggs

This will load the remote desktop app seen in the image below.

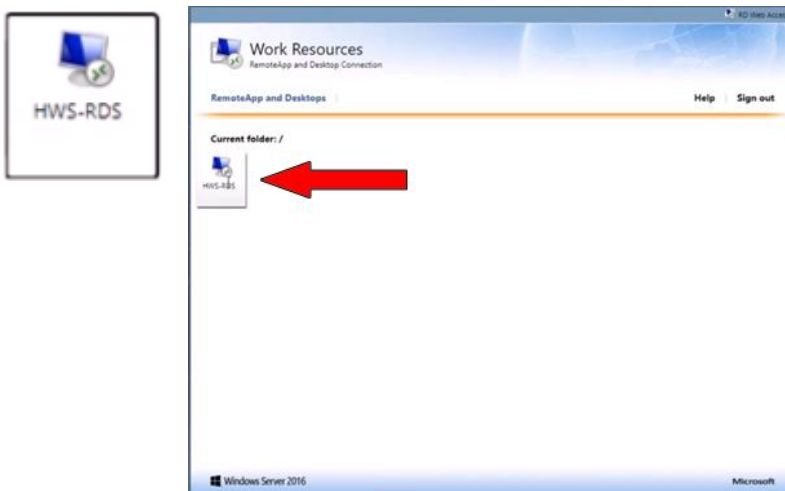


In order to log in you will need your username and password. When entering the username a prefix of HWS\ is required, for example: HWS\JSmith



Once login details have been successfully entered, an icon allowing remote access will be displayed on the screen.

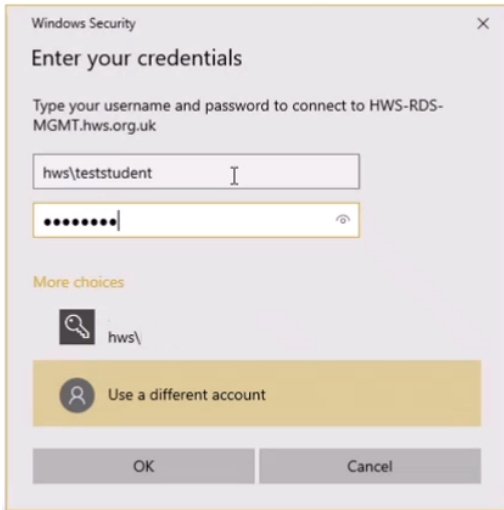
Click on the 'HWS-RDS' icon to download the RDS client



When the client has downloaded click 'Open File', as shown in the image below



A dialogue box will then appear on the screen, once again enter the username with the prefix of HWS\ (example: HWS\JSmith), followed by the password.



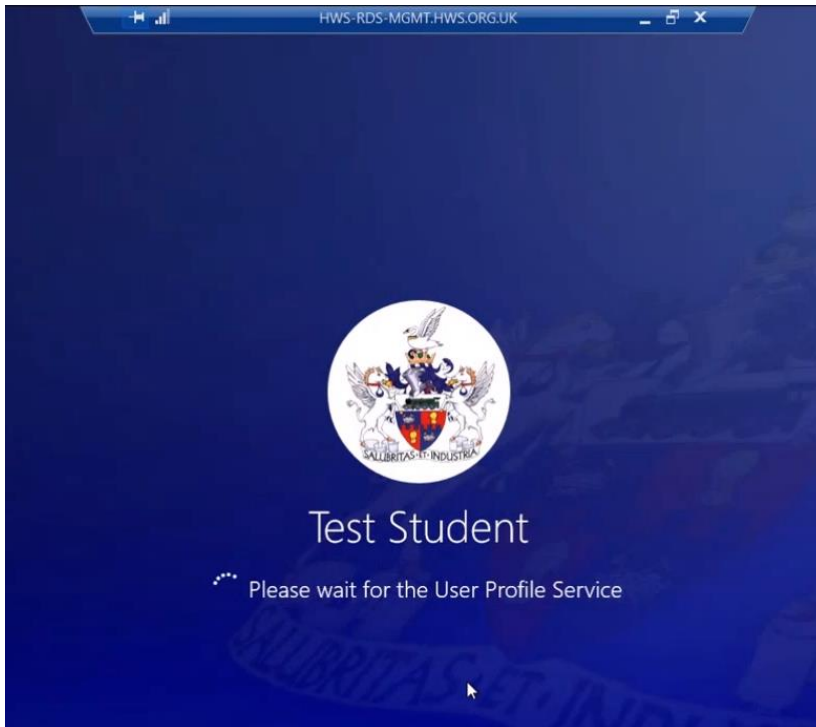
If the following dialogue box is displayed please click yes, as shown below



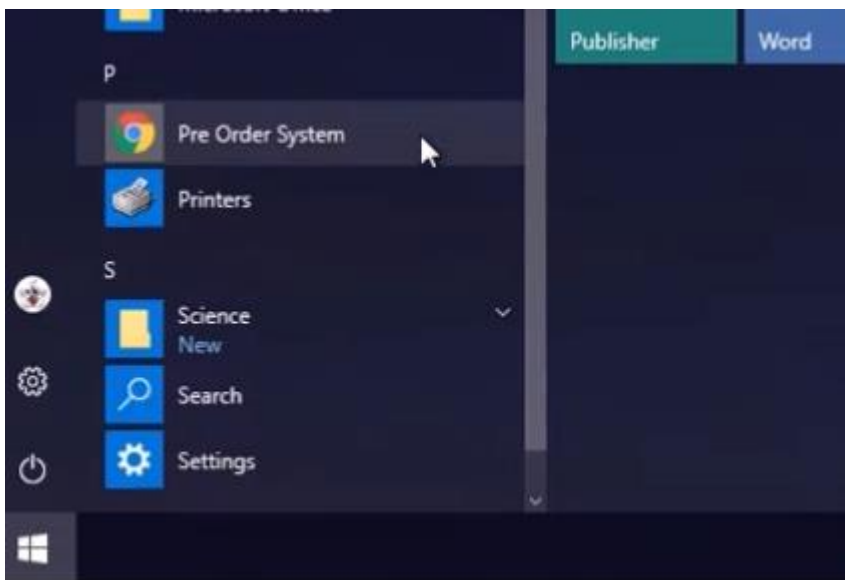
Wait for the remote connection to initialise



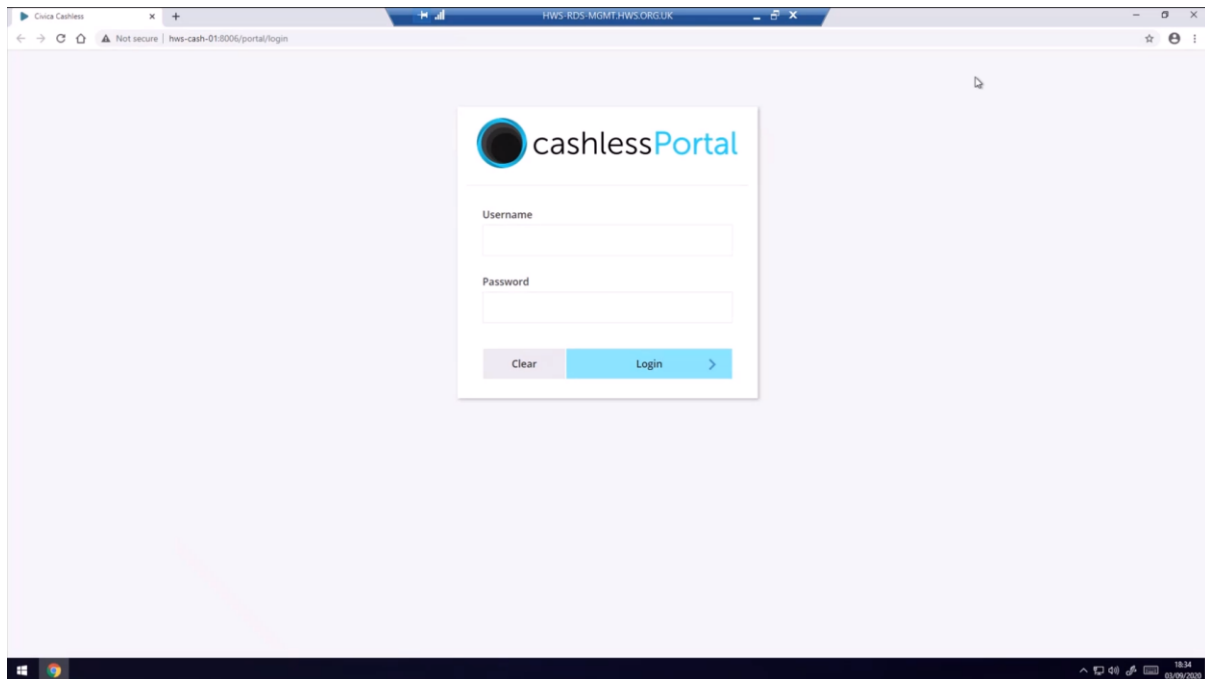
The remote session will then be connected, and the following screen will be displayed.



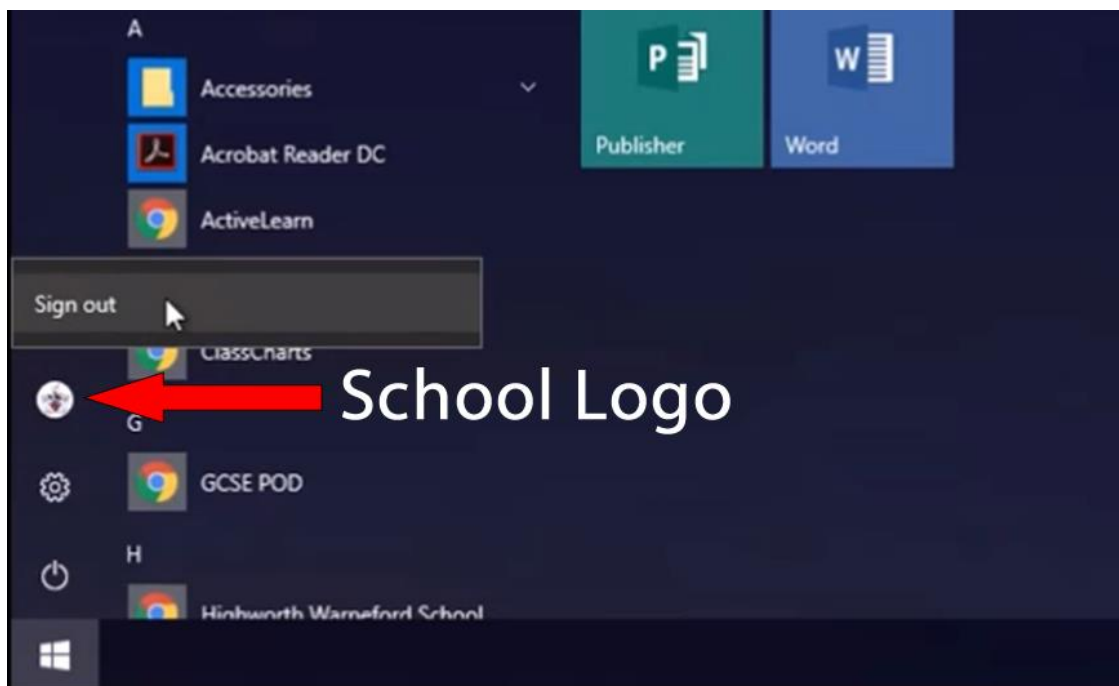
To gain access to the pre order Cashless System, click the Windows Start button and scroll down to 'Pre Order System'.



This will load the Cashless Portal



At the end of the session please make sure to 'Sign Out', by clicking on the Windows Start button, selecting the school logo (See below), and then 'Sign Out'.



Finally click 'Sign Out' on the remote desktop app.

